

SEVENTEENTH STEERING COMMITTEE MEETING MINUTES OF MEETING

HOTEL RADISSON, KATHMANDU, NEPAL
DECEMBER 10, 2010



SOUTH ASIA FORUM FOR INFRASTRUCTURE REGULATION

C/o CENTRAL ELECTRICITY REGULATORY COMMISSION
3RD & 4TH FLOOR, CHANDERLOK BUILDING, 36, JANPATH
NEW DELHI - 110001

SEVENTEENTH STEERING COMMITTEE MEETING: MINUTES OF MEETING*Date: 10th December, 2010**Venue: Hotel Radisson, Kathmandu, Nepal***Introduction**

- 1.1 Mr. B.K. Man Singh, Chairman Water Supply Tariff Fixation Commission of Nepal welcomed all the participants.

Confirmation of the minutes of 16th Steering Committee Meeting action taken report

- 1.2 The Steering Committee approved the minutes of discussions of the 16th meeting as circulated. It also noted the action taken report.

Election for Chairman

- 1.3 Since no member from Bangladesh was present in the meeting, the Steering Committee unanimously elected Dr. Pramod Deo, Chairperson of the Central Electricity Regulatory Commission, India as the Chairman of SAFIR.

Financial Statements of SAFIR for the year 2009-10 and Budget for year 2011-12:

- 1.4 The Financial Statement of FY 2009-10 was placed before the Steering Committee for Consideration. Steering Committee approved the budget for the year 2011-12 based on the recommendations of the Executive Committee. The approved budget is at **Annexure – I**. Mr. S.K. Chatterjee, Dy. Chief (RA), CERC explained the financial position of SAFIR and apprised the Executive Committee that arrears are due from some members (**Annexure-II**) which should be paid to ensure that there is no deficit during the Financial Year 2011-12.

Report of 10th Core Course and conducting the next Core Course on Infrastructure Regulation & Reforms:

- 1.5 The report was noted by the Steering Committee. It was informed that the Executive Committee in its 3rd Meeting held at New Delhi decided to conduct next Core Course at Indian Institute of Management (IIMC) during January, 2011.
- 1.6 The Steering Committee was apprised that it might not be possible to organise the next Core Course on Infrastructure Regulations and Reforms during Jan/Feb, 2011 as decided in the 3rd Executive Committee Meeting because of the budget provision of SAFIR and also because one such course has already been organized during the current financial year. It was suggested that the Core Course may be organized in the month of August or September, 2011 after ascertaining convenience of Institute of Management – Calcutta (IIM-C).

Proposal for New Research Studies

- 1.7 After discussion, the following decisions were taken in line with the recommendations of the Executive Committee:
- SAFIR Secretariat shall prepare a position paper/status report and the key issues for further detailed study on following issues:
 - 1) Exploring avenues of Public Private Partnership (PPP) in transport sector.
 - 2) Pricing of Petroleum Products.
 - 3) Private sector participation in water and urban services sector.
 - It was apprised that a position paper on “Regulatory/Policy framework to facilitate Renewable energy in South Asia” has been prepared by SAFIR Secretariat and will be presented in the SAFIR workshop on 10th December, 2010. It was also informed that based on this position paper, a proposal may be prepared by SAFIR Secretariat for further study. It was also suggested that SAARC Development Fund may be approached for funding of this study.

SAFIR Website

- 1.8 A presentation (**Annexure-III**) highlighting new features of SAFIR website were made by SAFIR Secretariat. It was apprised that the SAFIR website has been fully operational with the features of E-Library and Discussion Forum which can be accessed by the SAFIR Members with a login and password provided to them.

Virtual Working Groups

- 1.9 After discussion, it was emphasized that the Virtual Working Groups should be operationalised by the Chairs of the respective Groups by inviting other organizations to become members and subsequently by initiating discussions on topics/issues relevant for the sector.

Plan of Action for year 2011-12

- 1.10 After discussion, the following plan of action was confirmed by the Steering Committee in line with the decisions of Executive Committee:
- (i) Operationalisation of Virtual Working Groups.
 - (ii) Organising Core Course of SAFIR at IIMC.
 - (iii) Commissioning of new research Studies.
 - (iv) Active participation in ICER activities.
 - (v) Organising One-Off events/workshops on issues pertaining to specific sectors in collaboration with investment banks to be identified by the SAFIR Secretariat.
 - (vi) Increasing membership base.

Concluding Remarks

- 1.11 Shri B.K. Mansingh, Chairman SAFIR thanked the members for their support and guidance during his tenure as Chairman, SAFIR. He also appreciated the efforts made by the SAFIR Secretariat for various arrangements.

LIST OF PARTICIPANTS

Sl.No	Name	Designation	Organisation	Country
1.	Mr. B.K. Man Singh	Chairman	SAFIR & Water Supply Tariff Fixation Commission	Nepal
2.	Dr. Pramod Deo	Chairperson	Central Electricity Regulatory Commission	India
3.	Mr. Karma Tshering	CEO	Bhutan Electricity Authority	Bhutan
4.	Dr. Jayatissa de Costa	Chairperson	Public Utilities Commission	Srilanka
5.	Mr. A. Raghotham Rao	Chairperson	Andhra Pradesh Electricity Regulatory Commission	India
6.	Mr. Manoj Dey	Chairperson	Chhattisgarh State Electricity Regulatory Commission	India
7.	Mr. K.J. Methew	Chairperson	Kerala State Electricity Regulatory Commission	India
8.	Mr. B.K. Das	Chairperson	Orissa Electricity Regulatory Commission	India
9.	Mr. J.S. Gill	Chairperson	Punjab State Electricity Regulatory Commission	India
10.	Mr. Prasad Ranjan Ray	Chairperson	West Bengal Electricity Regulatory Commission	India
11.	Mr. V.P. Raja	Chairperson	Maharashtra Electricity Regulatory Commission	India
12.	Mr. B.K. Halder	Chairperson	Bihar State Electricity Regulatory Commission	India
13.	Mr. S. Kabilan	Chairperson	Tamil Nadu Electricity Regulatory Commission	India
14.	Mr. Rajesh Awasthi	Chairperson	Uttar Pradesh Electricity Regulatory Commission	India
15.	Mr. T. Munikrishnaiah	Member	Jharkhand State Electricity Regulatory Commission	India
16.	Mr. Pravinbhai Patel	Member	Gujarat Electricity Regulatory Commission	India
17.	Mr. Himdari Dutta	Member	Assam Electricity Regulatory Commission	India
18.	Mrs. Rani A. Jadhav	Chairperson	Tariff Authority for Major Ports	India
19.	Mr. Tauqir Sadiq	Chairperson	Oil & Gas Regulatory Authority	Pakistan
20.	Dr. Navneet Sharma	Director	CUTS Institute for Regulation & Competition	India
21.	Mr. Tariq Iqbal Khan	Director	Sui Northern Gas Pipelines Limited	Pakistan
22.	Mr. V Ranganathan	RBI Chair Professor	Indian Institute of Management, Bangalore	India
23.	Prof. Usha Ramachandra	Professor, Energy Area	Administrative Staff College of India	India
24.	Mr. Ratan P. Watal	Secretary	Petroleum and Natural Gas Regulatory Board	India
25.	Mr. N. Kannan	General Manager	National Thermal Power Corporation Ltd.	India
26.	Mr. Shahid Hasan	Associate Director	The Energy and Resources Institute	India
27.	Mr. Kashif Javed	Assistant Director	Pakistan Telecommunication Authority	Pakistan
SAFIR Secretariat				
28	Mr. Sushanta K. Chatterjee	Deputy Chief (RA)	Central Electricity Regulatory Commission	India
29	Mr. Gaurav Maheshwari	Regulatory Officer	SAFIR	India
30	Mr. Aditya Pyasi	Sr. Research Officer	SAFIR	India

								ANNEXURE -I	
SOUTH ASIA FORUM FOR INFRASTRUCTURE REGULATION									
								(Amount in \$ 1 = ` 50)	
BUDGET 2010-11 AND 2011-12									
S.No.	Head	2009-10		2010-11				2011-12	
		Budget (Expenditure)	Actual (Expenditure)	Budget (Expenditure)	Actual (Expenditure) upto 01.12.2010 (A)	Likely Expenditure to be incurred for balance period (B)	Total (Expenditure) (A+B)	Budget (Estimate)	
EXPENDITURE									
1	Administrative Costs (Secretariat)	14,000	12,726	15,400	8670 ^{##}	6,897	15,567	17,000	
2	Administrative Costs (Steering/ Executive Committee Meetings) ^	35,000	16,333	38,500	2,116	42554 ^{^^}	44,670	45,000	
3	Professional Services #	40,000	26,250	44,000	28,240	14,579	42,819	52,800	
4	Conclave Expenses	-	75,161	-	-	-	-	-	
5	Core Course Expenses	-	42,531	40,000	68,491	0	68,491	50,000	
	TOTAL	89,000	173,002	137,900	107,517	64,030	171547^b	164,800	
S.No.	Head	2009-10		2010-11				2011-12	
		Budget (Receipts)	Actual (Receipts)	Budget (Receipts)	Actual (Receipts) upto 01.12.2010 (A)	Likely Receipts for balance period	Total (Receipts) (A+B)	Budget (Estimate)	
RECEIPTS									
1	Subscription Fee (including members Outside India)	120,500	76,500	120,500	83,907	95500 [*]	179,407	119,500	
2	Participation Fees (Core Course) ²	-	39,200	-	25,600				
3	Participation Conclave Fees received (Outstanding)	-	75,200	-	13,868				
4	Interest Received	-	-	-	737	500	1,237		
	TOTAL	120,500	190,900	120,500	124,112	90,000	180644^a	119,500	
				C/f Difference to 2011-12, i.e. c = (a-b)			9097^c		
				B/f Difference from 2010-11				9,097	
				Total Likely Receipts available In 2011-12				128,597	
Notes:									
* Subscription Fee amounting to \$ 95,500 (Annexure-V) which includes arrears of subscription receivable from Members outside India is likely to be received during 2010-11 and 2011-12. The shortfall between receipts and expenditure during the year 2010-11 and 2011-12 to be met from arrears of									
# Expenditure on account of professional services is expected to be less than the budget provision during 2010-11 because of Research Associate(s) resigning for better avenues. Later, Research Officer and Senior Research Officer have been appointed in October 2010. The expenditure is likely to be increase @20% during the year 2011-2012. The approx. monthly expenditure on professional services during 2011-12 will be USD 4400.									
^c The difference of \$ 9,097 will be carried forward to the year 2011-12.									
[^] Administrative Costs (Steering/Executive Meetings) include expenditure amounting to \$ 2,116 on account of SAFIR's 3 rd Executive meeting held during July'10 at New Delhi.									
^{^^} Expected expenditure during the forthcoming 17th Steering & 4th Executive Committee Meeting at Kathmandu in December, 2010.									
^{##} Actual expenditure including certain commitments.									
² Core Course (10th Core Course held in April'10) -									
	Actual Expenditure incurred	-	\$ 68491.00						
	Less: Budgeted Expenditure	-	\$40000.00						
	Balance	-	\$ 28491.00						
	Less: Receipts	-	\$ 25600.00						
	Excess Expd. incurred	-	\$ 2891.00						
1)	In view of the likely expenditure vis-à-vis receipts in future, executive committee/ steering committee may consider increase in Membership Fee.								
2)	Fee Structure is as follows:								
	Academic Institutions	- 1000 USD							
	Consumer Bodies/NGOs	- 250 USD							
	Corporates/Utilities	- 4000 USD							
	Regulatory Bodies	- 3000 USD {This will also include reimbursement of costs (travel, tuition fee, etc.) for one person form each regulatory authority for the Core Course.}							
3)	Funds Available in Bank Accounts - USD 71,599								

ANNEXURE II**SAFIR Members Subscription receivable (in \$)**


S.No.	Name of Members	FY 2008-09	FY 2009-10	FY 2010-11	TOTAL
1	Water and Sanitation Program	-	-	1,000	1,000
2	Competition Commission of Pakistan, Pakistan	-	3,000	3,000	6,000
3	Electricity Tariff Fixation Commission, Kathmandu, Nepal	1500	3,000	3,000	7,500
4	Grameenphone, Bangladesh	1500	4,000	4,000	9,500
5	Lahore University of Management Sciences, Pakistan	-	1,000	1,000	2,000
6	National Electric Power Regulatory Authority (NEPRA), Pakistan	-	3,000	3,000	6,000
7	Oil and Gas Regulatory Authority (OGRA), Pakistan	-	3,000	3,000	6,000
8	Pakistan Petroleum Limited, Pakistan	-	4,000	4,000	8,000
9	Pakistan State Oil Company Ltd. (PSO), Pakistan	-	4,000	4,000	8,000
10	Pakistan Telecommunication Authority, Pakistan	-	3,000	3,000	6,000
11	Public Utilities Commission of Sri Lanka, Sri Lanka	-	3,000	3,000	6,000
12	Sui Northern Gas Pipelines Limited, Pakistan	-	4,000	4,000	8,000
13	Sui Southern Gas Company Limited, Pakistan	-	4,000	4,000	8,000
14	Telecommunications Regulatory Commission of Sri Lanka, Sri Lanka	1500	3,000	3,000	7,500
15	Water Supply Tariff Fixation Commission, Kathmandu, Nepal	-	3,000	3,000	6,000
	TOTAL	4,500	45,000	46,000	95,500



Highlights of SAFIR website

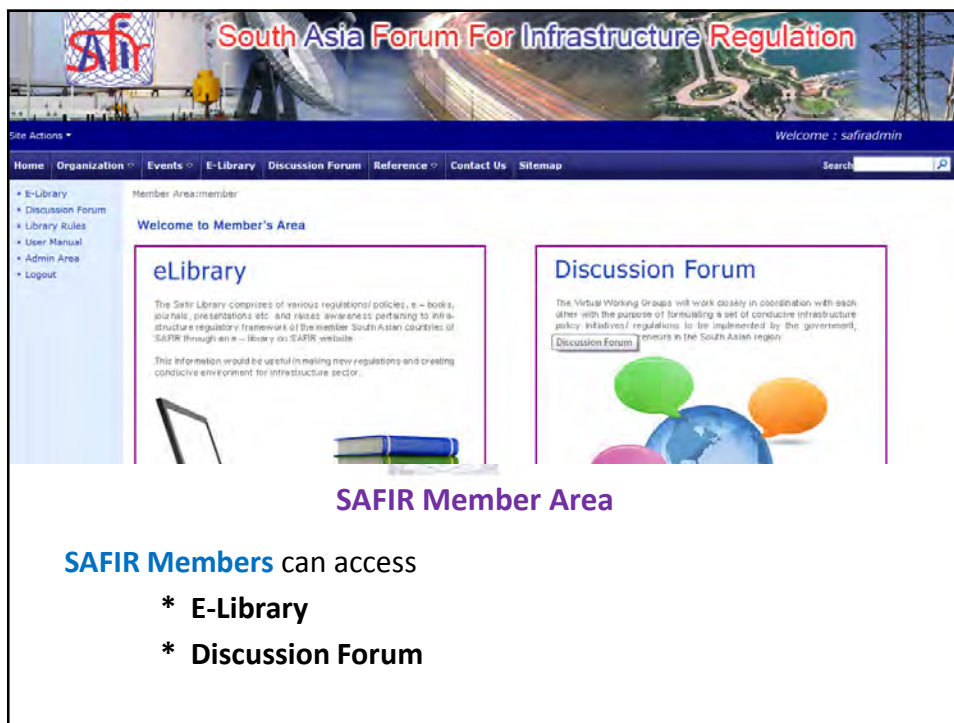


17th Steering Committee Meeting
Kathmandu, Nepal



Introduction

- **Home page of SAFIR Website** gives brief introduction to SAFIR, its formation and Main objectives and also about **International Confederation of Energy Regulators (ICER)** .
- **“Whats New”** section provides all the recent developments and an understanding of the concept of “Virtual Working Groups”.
- **Membership login area** is provided exclusively for SAFIR members to view E-Library & Discussion Forum. Benefits of Becoming a member are also covered.
- **Links** to all the important sections of the website are provided in the main menu
- **‘Sitemap’** is provided for facilitating easy navigation through the entire website. **‘Search’** tab has been provided for searching information available on the SAFIR website





E-Library


- ❖ **E-Library section** is designed for accessing various documents pertaining to the Sectors (Power, Ports, Highways, Petroleum and Gas, Tele communication etc.) covered under the purview of SAFIR for each country.
- ❖ A SAFIR member can
 - * View Sector-wise Documents
 - * View Country-wise Documents
 - * Search Documents with a search text available in SAFIR website E-Library.



E-Library

The screenshot shows the E-Library interface with a search bar and a list of publications. The list is organized by sectors and countries.

Sectors	Country	Name	Description
ICER Publications & Reports (5)	General (5)	Climate Change Statement	ICER Climate Change Statement
		Confederation Announcement	ICER Confederation Announcement by WFER IV
		Executive Summary of Energy Efficiency Report	Executive Summary of Energy Efficiency Report
		ICER Energy Efficiency Report	ICER Energy Efficiency Report
		ICER WorkPlan 2010-2012	ICER WorkPlan 2010-2012
IEA Publications (6)			



South Asia Forum For Infrastructure Regulation

Climate Change Statement ICER Climate Change Statement

Sectors : Petroleum & Natural Gas (4)

Country : India (4)	India Hydrocarbon Vision	India Hydrocarbon Vision
	Report of Working Group on Petroleum and Natural Gas for 11th Plan	Report of the Working Group on Petroleum and Natural Gas for 11th Plan
	Report on Common Pool Price Mechanism for Natural Gas	Report on Common Pool Price Mechanism for Natural Gas in the Country
	Report on Pricing of the Petroleum Products	Report of The Expert Group on A Viable and Sustainable System of Pricing of Petroleum Products

Sectors : Ports (1)

Country : India (1)	Rail_Report	Road Rail Connectivity of Major Ports
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Sectors : Power (6)

Country : Bhutan (2)	Bhutan	Hydro Projects in Bhutan
	Hydro Power in Bhutan	Hydro Power in Bhutan
Country : India (3)	Act-with-amendment	Electricity Act 2003
	National Solar Mission	Jawaharlal Nehru National Solar Mission
	Tariff_Policy	National Tariff Policy
Country : Nepal (1)	NepalPowerSectorReform[1]	Nepal Power Sector Reform

Sectors : Reports and Publications (2)

Country : India (2)	Scheme and Guidelines for Financial Support to PPPs	Scheme and Guidelines for Financial Support to PPPs in Infrastructure
	Schemes and Guidelines for IIPDF	Schemes and Guidelines for India Infrastructure Project Development Fund

E-Library – Sector Wise View



South Asia Forum For Infrastructure Regulation

Climate Change Statement ICER Climate Change Statement

Sectors : Miscellaneous (1)

Climate Change Statement	ICER Climate Change Statement
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Country : India (12)

Sectors : Petroleum & Natural Gas (4)

Report of Working Group on Petroleum and Natural Gas for 11th Plan	Report of the Working Group on Petroleum and Natural Gas for 11th Plan
Report on Common Pool Price Mechanism for Natural Gas	Report on Common Pool Price Mechanism for Natural Gas in the Country
India Hydrocarbon Vision	India Hydrocarbon Vision
Report on Pricing of the Petroleum Products	Report of The Expert Group on A Viable and Sustainable System of Pricing of Petroleum Products

Sectors : Ports (1)

Rail_Report	Road Rail Connectivity of Major Ports
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Sectors : Power (3)

Act-with-amendment	Electricity Act 2003
National Solar Mission	Jawaharlal Nehru National Solar Mission
Tariff_Policy	National Tariff Policy

Sectors : Reports and Publications (2)

Schemes and Guidelines for IIPDF	Schemes and Guidelines for India Infrastructure Project Development Fund
Scheme and Guidelines for Financial Support to PPPs	Scheme and Guidelines for Financial Support to PPPs in Infrastructure

Sectors : Roads & Highways (2)

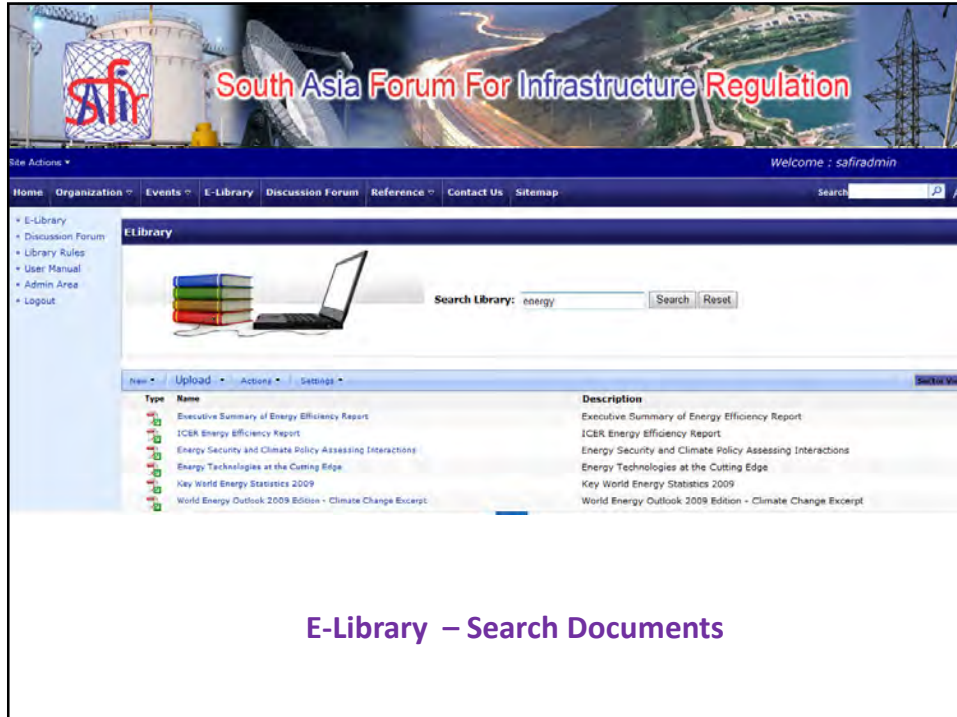
Financing of NHDP	Financing of the National Highways Development Program
pay	

Country : Nepal (1)

Sectors : Power (1)

NepalPowerSectorReform[1]	Nepal Power Sector Reform
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E-Library – Country Wise View

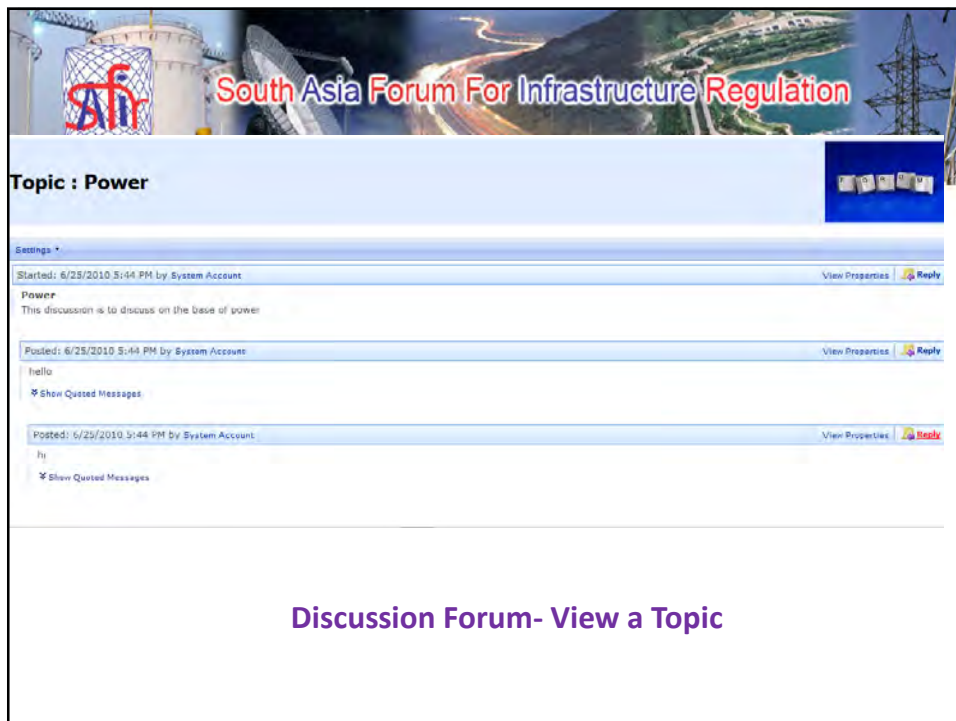
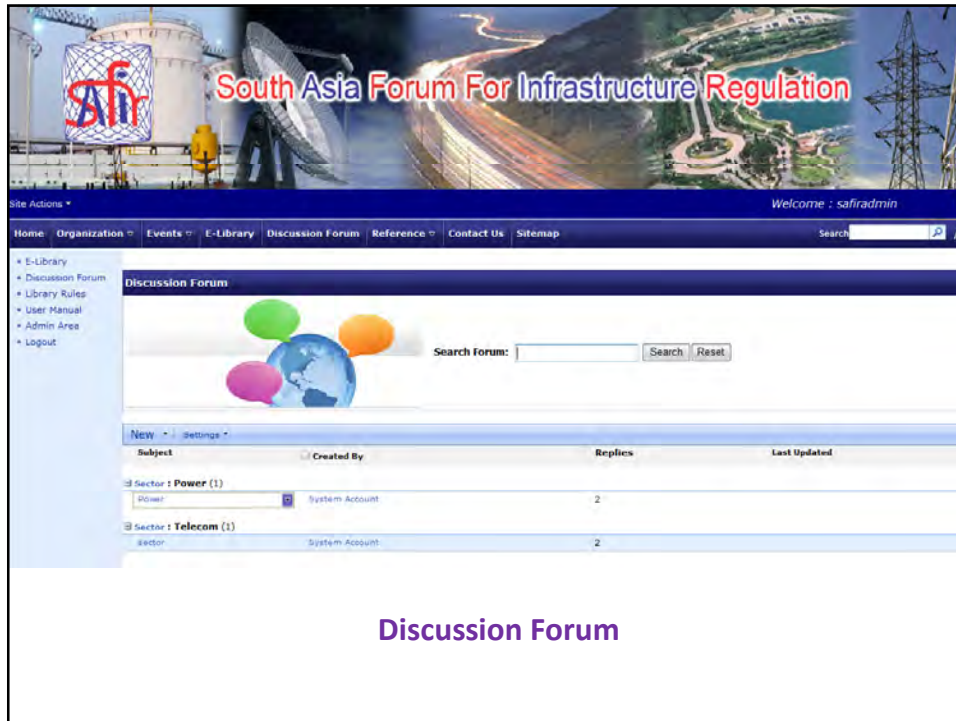


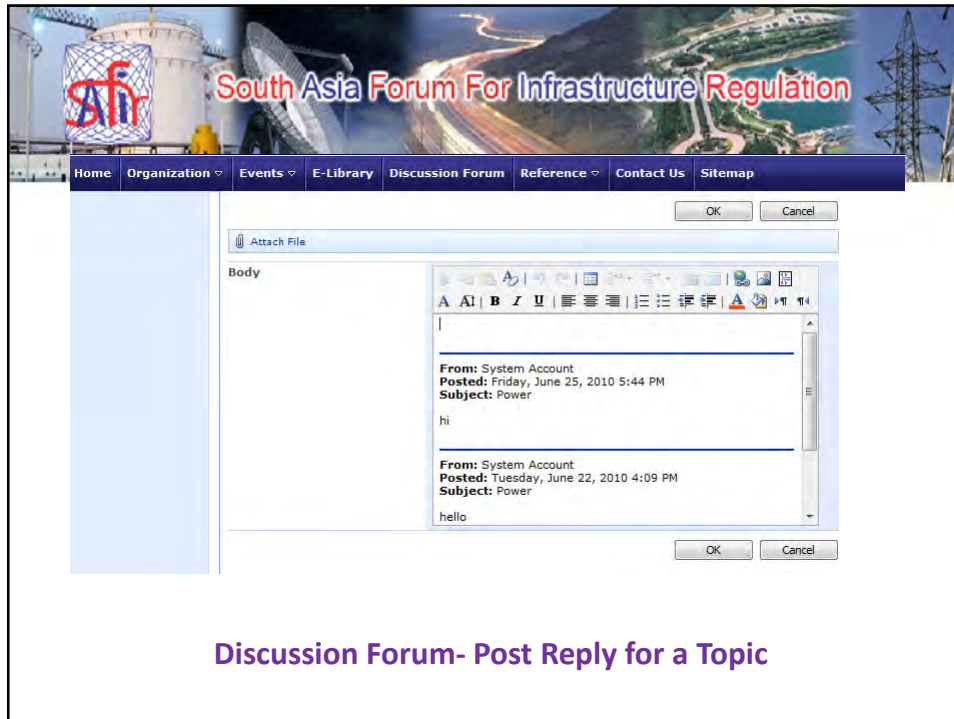
E-Library – Search Documents



Discussion Forum


- ❖ Discussion Forum section provides a communication platform for the effective rollout of 'Virtual Working Groups'.
- ❖ Once Group Leader creates a Topic, Other members
 - ❖ can view the topic wise replies posted in the forum.
 - ❖ can contribute with their replies for the selected topic.





The screenshot shows the website header with the logo and navigation menu. The main content area displays a post reply in a discussion forum. The post includes a text editor with a toolbar, a 'Body' section, and two previous posts from a 'System Account' with dates and subjects.

Discussion Forum- Post Reply for a Topic



The screenshot shows the website header and a section titled 'Other Important Sections'. Below the title, it lists the main sections of the website accessible to all visitors.

Other Important Sections

SAFIR website has the following main sections which are accessible to all visitors.

Organisation

- ❖ **Overview** : provides brief introduction, Aims & Objectives and information about current Chairman of SAFIR.
- ❖ **Administrative Partner** : mentions about CERC, the current Administrative Partner of SAFIR.
- ❖ **Activities** : brief information about all the activities being done by SAFIR.
- ❖ **Our Team** : Team at SAFIR Secretariat managing all the engagements.
- ❖ **Become a member** : Provides information about Membership structure, Executive and Steering Committees, Functions of a member and Membership Fee.
- ❖ **Existing Members** : provides a Country-wise list of all the current members and links to their websites.
- ❖ **Contact Us** : provides contact details and a provision to submit Feedback/Queries.

(1/2)




Other Important Sections

Events

- ❖ **Steering Committee Meetings** : gives information about SCM (Steering Committee Meeting) of SAFIR.
- ❖ **Executive Committee Meetings** : gives information about ECM (Executive Committee Meeting) of SAFIR.
- ❖ **Workshops** : list of the Workshops held recently
- ❖ **Core Training Programs** : describes the idea of Core Training Programs and gives link to their archives

References

- ❖ **Related Links** : lists various websites related to infrastructure sector
- ❖ **Papers & Publications** : provides various important documents related to infrastructure sector
- ❖ **Directory Search** : one can search for a member organization working in infrastructure sector in any of the member countries of SAFIR. (2/2)



Thank You