

**SECOND EXECUTIVE COMMITTEE MEETING: MINUTES OF MEETING****Meeting Date: 2<sup>nd</sup> November, 2009****Venue: CERC's office, New Delhi****Introduction**

- 1.1 The Second Executive Committee Meeting of SAFIR was held on November 2, 2009 at CERC's office, Chanderlok Building, New Delhi, India. The Executive Committee Meeting was chaired by Mr. Nima Tshering, Acting CEO of Bhutan Electricity Authority.

**Confirmation of the minutes of 1<sup>st</sup> Executive Committee Meeting**

- 1.2 The minutes / summary of discussions of the 1<sup>st</sup> Executive Committee Meeting as circulated were confirmed.

**Welcome Remarks**

- 1.3 In his welcome remarks, Mr. Nima Tshering, Acting CEO of Bhutan Electricity Authority welcomed all the Members of Executive Committee and thanked CERC for all the arrangements.

**Registration of SAFIR as Association of Persons (AOP)**

- 1.4 Draft of the Memorandum of Association (MOA) for registering SAFIR as Association of Persons (AOP) was discussed and the following decisions were taken:
- In the interest of continuity, the proposal for rotating the Secretariat may be reviewed.
  - MOA should explicitly provide that Chairperson of SAFIR would be elected in a manner that Chairmanship rotates among the countries represented in SAFIR.
  - The Executive Committee would consist of one member from each country represented in SAFIR.

It was also felt that the Executive Committee should meet twice in a year.

**Budget for SAFIR for the year 2010-11**

1.5 After deliberations the budget was approved which is at Annexure – I.

**Conducting the Core Course of Infrastructure Regulation during the years 2009-10**

1.6 After the discussions the following decisions were taken:

- Possibility of conducting this course within the available budget through LiRNE Asia – Sri Lanka may be explored. If this does not work out, the course may be organized at IIM- Bangalore, India.
- Before finalizing the course design, inputs may be obtained from the members of SAFIR. The feedback received from the participants of last course may also be suitably incorporated.

**Plan of Activities for the Year 2010 – 11**

1.7 After discussions the following activities were agreed to:

- Organizing the Core Course
- Undertaking the two research studies with the help of World Bank, on the subjects agreed in the 1st Meeting of the Executive Committee.
- Developing a web based library for the use of SAFIR Members.
- Virtual working groups for the six sectors i.e. Highways, Telecom, Ports, Water, Power and Petroleum & Natural Gas. Every virtual working group would be led by one of the member regulatory body in that sector.

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Annexure-I

<b>BUDGET 2009-10 AND 2010-11</b>					<b>(US\$)@</b>
<b>S.No.</b>	<b>Head</b>	<b>2009-10</b>		<b>2010-11</b>	
		<b>Budget (Expenditure)</b>	<b>Actuals upto 30.09.09</b>	<b>Budget (Estimated)</b>	
<b>EXPENDITURE</b>					
1	Professional Services	40,000	15042.2#	44,000	
2	Administrative Costs (Secretariat)	14,000	9771#	15,400	
3	Administrative Costs (Steering Committee)	35,000	-	38,500	
4	Core Course	-	3221.38*	40000	
	<b>TOTAL</b>	<b>89,000</b>	<b>28,035</b>	<b>137,900</b>	
<b>RECIEPTS</b>					
	Subscription Fee	120500	54500	120500	
	<b>TOTAL</b>	<b>120500</b>	<b>54500</b>	<b>120500^</b>	

\* Towards differential between the cost incurred and fees received for core course.

# includes the expenditure incurred during November,2008 to March, 2009 also. Activities have now picked up and accordingly the budget for 2010-11 has been proposed

@Conversion rate assumed: 1US\$=50Rs.

^There is a shortfall of receipts amounting to \$18400 vis a vis expenditure which may be met by increasing membership base.

**LIST OF PARTICIPANTS**

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