

FOURTH EXECUTIVE COMMITTEE MEETING MINUTES OF MEETING

HOTEL RADISSON, KATHMANDU, NEPAL
DECEMBER 09, 2010



SOUTH ASIA FORUM FOR INFRASTRUCTURE REGULATION

C/o CENTRAL ELECTRICITY REGULATORY COMMISSION
3RD & 4TH FLOOR, CHANDERLOK BUILDING, 36, JANPATH
NEW DELHI - 110001

FOURTH EXECUTIVE COMMITTEE MEETING: MINUTES OF MEETING

Date: 09TH DECEMBER, 2010

Venue: HOTEL RADISSON, KATHMANDU, NEPAL

Introduction

- 1.1 The Fourth Executive Committee Meeting of SAFIR was held on December 09, 2010 at Hotel Radisson, Kathmandu, Nepal. The Executive Committee Meeting was chaired by Mr. B.K. Man Singh, Chairman, SAFIR and Chairman, Water Supply Tariff Fixation Commission, Nepal.

Welcome Remarks

- 1.2 Mr. B.K. Man Singh, Chairman, SAFIR welcomed all the Members of Executive Committee to Kathmandu and thanked SAFIR Secretariat for all the assistance for organizing the meeting. Other Members of the Executive Committee appreciated the arrangements made by Water Supply Tariff Fixation Commission of Nepal.

Confirmation of the minutes of 4th Executive Committee Meeting

- 1.3 The minutes of the 3rd Executive Committee Meeting along with the Action Taken Report (ATR) as circulated were confirmed. In the context of participation in the activities of International Confederation of Energy Regulators (ICER), it was clarified by Chairperson, CERC that Central Electricity Regulatory Commission (CERC) in its individual capacity as a member of SAFIR has been participating in the VWG meeting of ICER. Other members of SAFIR can also do so in their individual capacity.

Budget for year 20011-12

- 1.4 After deliberations the budget was approved which is at **Annexure – I**. Mr. S.K. Chatterjee, Dy. Chief (RA), CERC explained the financial position of SAFIR and apprised the Executive Committee that arrears are due from some members (**Annexure-II**) which should be paid to ensure that there is no deficit during the Financial Year 20011-12. It was also informed that Lahore University of Management Sciences (LUMS), Pakistan Petroleum Ltd. and Competition Commission of Pakistan have withdrawn their membership from SAFIR. It was decided to review the fee structure in the next meeting of the Executive Committee. Efforts should also be made to increase the membership base of SAFIR.

Conducting the next Core Course on Infrastructure Regulation & Reforms

- 1.5 The Executive Committee was apprised that it might not be possible to organize the next Core Course on Infrastructure Regulations and Reforms during Jan/Feb, 2011 as decided earlier because of the budget provision of SAFIR and also because one such course has already been organized during the current financial year. It was suggested that the Core Course may be organized in the month of August or September, 2011 after ascertaining convenience of Institute of Management – Calcutta (IIM-C).
- 1.6 Mr. Karma Tshering, CEO, Bhutan Electricity Authority suggested that the Course outline should be relevant to SAFIR Members.

Consideration of Recommendations of SAFIR Conclave on Enabling Regulation for Investment in Infrastructure held on 3rd & 4th November, 2009 and proposal for new research studies:

- 1.7 After discussion, the following decisions were taken:
- SAFIR Secretariat shall prepare a position paper/status report and the key issues for further detailed study on following issues:
 - 1) Exploring avenues of Public Private Partnership (PPP) in transport sector.
 - 2) Pricing of Petroleum Products.
 - 3) Private sector participation in water and urban services sector.
 - It was apprised that a position paper on “Regulatory/Policy framework to facilitate Renewable energy in South Asia” has been prepared by SAFIR Secretariat and will be presented in the SAFIR workshop on 10th December, 2010. The Executive Committee desired that based on this position paper, a proposal may be prepared by SAFIR Secretariat for further study. It was also suggested that SAARC Development Fund may be approached for funding of this study.

SAFIR Website

- 1.8 It was apprised that the SAFIR website has been fully operational with the features of E-Library and Discussion Forum which can be accessed by the SAFIR Members with a login and password provided to them.

Virtual Working Groups

- 1.9 After discussion, it was emphasized that the Virtual Working Groups should be operationalised by the Chairs of the respective Groups by inviting other organizations to become members and subsequently by initiating discussions on topics/issues relevant for the sector.

Plan of Action for year 2011-12

1.10 After discussion, the following plan of action was confirmed by the Executive Committee:

- Operationalisation of Virtual Working Groups.
- Organizing Core Course of SAFIR at IIMC.
- Commissioning of new research Studies.
- Active participation in ICER activities.
- Organizing One-Off events/workshops on issues pertaining to specific sectors in collaboration with investment banks to be identified by the SAFIR Secretariat.
- Increasing membership base.

The meeting ended with a vote of thanks to the Chair.

LIST OF PARTICIPANTS

1. **Mr. B.K. Man Singh**
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2. **Dr. Pramod Deo**
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3. **Mr. Karma Tshering**
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4. **Dr. Jayatissa de Costa**
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5. **Mr. S.K. Chatterjee**
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6. **Gaurav Maheshwari**
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SOUTH ASIA FORUM FOR INFRASTRUCTURE REGULATION								ANNEXURE - I
								(Amount in \$ 1 = ` 50)
BUDGET 2010-11 AND 2011-12								
S.No.	Head	2009-10		2010-11			2011-12	
		Budget (Expenditure)	Actual (Expenditure)	Budget (Expenditure)	Actual (Expenditure) upto 01.12.2010 (A)	Likely Expenditure to be incurred for balance period (B)	Total (Expenditure) (A+B)	Budget (Estimate)
EXPENDITURE								
1	Administrative Costs (Secretariat)	14,000	12,726	15,400	8670 ^{##}	6,897	15,567	17,000
2	Administrative Costs (Steering/ Executive Committee Meetings) ^	35,000	16,333	38,500	2,116	42554 ^{^^}	44,670	45,000
3	Professional Services #	40,000	26,250	44,000	28,240	14,579	42,819	52,800
4	Conclave Expenses	-	75,161	-	-	-	-	-
5	Core Course Expenses	-	42,531	40,000	68,491	0	68,491	50,000
	TOTAL	89,000	173,002	137,900	107,517	64,030	171547^b	164,800
S.No.	Head	2009-10		2010-11			2011-12	
		Budget (Receipts)	Actual (Receipts)	Budget (Receipts)	Actual (Receipts) upto 01.12.2010 (A)	Likely Receipts for balance period	Total (Receipts) (A+B)	Budget (Estimate)
RECIPTS								
1	Subscription Fee (including members Outside India)	120,500	76,500	120,500	83,907	95500 [*]	179,407	119,500
2	Participation Fees (Core Course) ²	-	39,200	-	25,600			
3	Participation Conclave Fees received (Outstanding)	-	75,200	-	13,868			
4	Interest Received	-	-	-	737	500	1,237	
	TOTAL	120,500	190,900	120,500	124,112	90,000	180644^a	119,500
							C/f Difference to 2011-12, i.e. c = (a-b)	9097^c
							B/f Difference from 2010-11	9,097
							Total Likely Receipts available in 2011-12	128,597
Notes: * Subscription Fee amounting to \$ 95,500 (Annexure-V) which includes arrears of subscription receivable from Members outside India is likely to be received during 2010-11 and 2011-12. The shortfall between receipts and expenditure during the year 2010-11 and 2011-12 to be met from arrears of								
# Expenditure on account of professional services is expected to be less than the budget provision during 2010-11 because of Research Associate(s) resigning for better avenues. Later, Research Officer and Senior Research Officer have been appointed in October 2010. The expenditure is likely to be increase @20% during the year 2011-2012. The approx. monthly expenditure on professional services during 2011-12 will be USD 4400.								
^c The difference of \$ 9,097 will be carried forward to the year 2011-12.								
^a Administrative Costs (Steering/Executive Meetings) include expenditure amounting to \$ 2,116 on account of SAFIR's 3 rd Executive meeting held during July'10 at New Delhi.								
^{^^} Expected expenditure during the forthcoming 17th Steering & 4th Executive Committee Meeting at Kathmandu in December, 2010.								
^{##} Actual expenditure including certain commitments.								
² Core Course (10th Core Course held in April'10) -								
	Actual Expenditure incurred	-	\$ 68491.00					
	Less: Budgeted Expenditure	-	\$40000.00					
	Balance	-	\$ 28491.00					
	Less: Receipts	-	\$ 25600.00					
	Excess Expd. incurred	-	\$ 2891.00					
1)	In view of the likely expenditure vis-à-vis receipts in future, executive committee/ steering committee may consider increase in Membership Fee.							
2)	Fee Structure is as follows:							
	Academic Institutions	- 1000 USD						
	Consumer Bodies/NGOs	- 250 USD						
	Corporates/Utilities	- 4000 USD						
	Regulatory Bodies	- 3000 USD (This will also include reimbursement of costs (travel, tuition fee, etc.) for one person form each regulatory authority for the Core Course.)						
3)	Funds Available in Bank Accounts - USD 71,599							

ANNEXURE II**SAFIR Members Subscription receivable (in \$)**

S.No.	Name of Members	FY 2008-09	FY 2009-10	FY 2010-11	TOTAL
1	Water and Sanitation Program	-	-	1,000	1,000
2	Competition Commission of Pakistan, Pakistan	-	3,000	3,000	6,000
3	Electricity Tariff Fixation Commission, Kathmandu, Nepal	1500	3,000	3,000	7,500
4	Grameenphone, Bangladesh	1500	4,000	4,000	9,500
5	Lahore University of Management Sciences, Pakistan	-	1,000	1,000	2,000
6	National Electric Power Regulatory Authority (NEPRA), Pakistan	-	3,000	3,000	6,000
7	Oil and Gas Regulatory Authority (OGRA), Pakistan	-	3,000	3,000	6,000
8	Pakistan Petroleum Limited, Pakistan	-	4,000	4,000	8,000
9	Pakistan State Oil Company Ltd. (PSO), Pakistan	-	4,000	4,000	8,000
10	Pakistan Telecommunication Authority, Pakistan	-	3,000	3,000	6,000
11	Public Utilities Commission of Sri Lanka, Sri Lanka	-	3,000	3,000	6,000
12	Sui Northern Gas Pipelines Limited, Pakistan	-	4,000	4,000	8,000
13	Sui Southern Gas Company Limited, Pakistan	-	4,000	4,000	8,000
14	Telecommunications Regulatory Commission of Sri Lanka, Sri Lanka	1500	3,000	3,000	7,500
15	Water Supply Tariff Fixation Commission, Kathmandu, Nepal	-	3,000	3,000	6,000
	TOTAL	4,500	45,000	46,000	95,500